

Timer's Worksheet

As a general rule the timer will turn the green light on when the minimum time has been met, yellow at the halfway point, and red when the maximum time has been met.

When you turn a light on, leave it on until it is time for the next light.

Speeches are usually 5-7 minutes. Icebreaker speeches are 4-6 minutes.

Some speeches are longer, either by the book or by request.

You can look at the agenda to see what the timing is going to be for each speech.

Table Topics are 1-2 minutes, and Evaluations are 2-3 minutes.

For a 5-7 minute speech:

Green light at five minutes

Yellow light at six minutes

Red light at seven minutes

Speaker 1:

Speaker 2:

Speaker 3:

For Evaluators

Green light at two minutes

Yellow light at 2:30

Red light at three minutes

Evaluator 1:

Evaluator 2:

Evaluator 3:

For Table Topics:

Green light at one minute

Yellow light at 1:30

Red light at two minutes
